

MINUTES

Council of State Science Supervisors

Board Meeting

March 11, 2015

Board Members in Attendance: Rachel Aazzerah (OR), Juan Carlos Aguilar (GA), CJ Evans (MO), Linda Jordan (TN), Matt Krehbiel (KS), Tiffany Neill (OK), Sam Shaw (SD), and Sarah Young (UT).

Multistate Collaboration Committees – The committee co-chairs met with the CSSS Board. Matt thanked them for successfully convening the committees prior to the conference and for facilitating a work session during the annual conference. Matt asked that the committee co-chairs give a reflection about the work that was done during each of the sub-committees at the annual conference. Juan Carlos noted that he would be willing to help network each of the committees as part of his duties as Past President.

The co-chairs offered the following feedback about the meetings:

*Connecting with other committees needs to occur, especially when topics overlap (i.e. Technology, Open Educational Resources and Instructional Materials and Science Across the Curriculum and Professional Learning).

*We might want all of the 6 committees to meet for a longer amount of time during the annual conference, and so CSSS members would elect to then be involved with only one of the committees.

*In regard to the level of engagement of the committees, we have some CSSS members who are involved in order to gain information only and then we have a core group of members that are ready to take the next steps and help develop products.

*if you are a new CSSS member, you might feel as if they missed the pre-requisite knowledge that might be required to be involved in each of the committees.

*Narrow the focus of each committee by covering only one or two topics.

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Sarah Young 3 rd Yr. Dir.	Tiffany Neill– 1Yr. Dir.
Sam Shaw 2 nd Yr. Dir.	Rachel Aazzerah– Secretary
CJ Evans - Treasurer	Linda Jordan – Director of Operations

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*Encourage the committee chairs to review the charges at hand, so that your board liaison can help endorse and be involved in the work.

*A small committee may need to meet in person in order to get the work done before the annual conference each year.

*A research partner needs to also be involved with each committee and have an invested interest in the work that is being produced.

Matt welcomed both Tiffany Neill, the new 1st Year Director to the Board and Rachel Aazzerah, the new Secretary to the Board. He also thanked Ellen Ebert and Anita Bernhardt for their hard work and service to the CSSS Board.

There was a discussion around the need for new co-chairs for the Assessment and Science Across the Curriculum committees due to both Tiffany and Rachel being elected to the board.

Meetings – The Board will meet the second Tuesday of the month at 8:00 pm CST.

The Board retreat will be held in early August 2015 in Kansas City, Kansas. Matt indicated that the primary goal of the Board retreat will be to set our policies for the year, re-evaluate the committees, as well as determine the initial ideas around the 2016 CSSS National Conference in Nashville, TN.

Linda mentioned that it was cheaper for CSSS to procure their own lodging contract for Nashville for the annual conference in 2016. The Hutton in Nashville will be the official conference hotel, and it is 0.9 miles away from the NSTA conference convention center. She also discussed the need to recruit more sponsors to assist with covering the costs of the annual conference.

Matt then asked the board to debrief about the 2015 CSSS annual meeting, in which the following feedback was collected:

*During the first day, participants missed being able to communicate and network and didn't really feel that they were able to network until Wednesday. There needs to be a balance of information being provided, as well as time to discuss and network. Panels also need to consist of five members or less.

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*Discussion around the structure of the conference and potential speakers occurred.

There was a discussion around the future of Building Capacity for State Science Education (BCSSE) in regard to Linda's new position description (Director of Operations) that entails her in acquiring funding for future meetings. CJ mentioned that there was \$2,000 left in the BCSSE account that could be used to support Linda's networking work towards securing funding for future projects..

Juan Carlos made a motion to allocate the \$2,000 to support Linda's networking work towards securing funding for future projects. The motion was seconded by Sarah and unanimously approved.

Rachel made a motion to adjourn the meeting at 3:40 PM CT. The motion was seconded by Sam and passed unanimously.

Respectfully submitted,

Rachel Aazzerah
Secretary, CSSS

Minutes from the CSSS Board meetings are available on the CSSS website
<http://www.csss-science.org/boardmeetings.shtml>

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