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Council of State Science Supervisors

Board Meeting

April 2, 2014

Board Members in Attendance: Juan Carlos Aguilar (GA), Anita Bernhardt (ME), Ellen Ebert (WA), Sean Elkins (KY), CJ Evans (MO), Linda Jordan (TN), Matt Krehbiel (KS), and Sam Shaw (SD), Kelly Price (NSTA).

Multistate Collaboration Committees – The committee co-chairs met with the CSSS Board. Juan Carlos congratulated the co-chairs on the productivity of the meetings. He thanked them for successfully convening the committees prior to the conference and for facilitating two meetings during the conference. Juan Carlos asked the chairs for their feedback about the meetings.

The co-chairs offered the following feedback about the meetings.

- Individuals in the groups were very engaged.
- Committee chairs would benefit from time to collaborate about the committee conversations particularly as pertains to inclusion of the researchers in the work.
- Co-chairs reported that some participants came to the group expecting to get information and that the groups had an ad hoc nature. CSSS needs to be clearer about the goals for the meetings.
- One co-chair reported that the work of the group was difficult because the conversations and goals in the group shifted due to the changing complexion of the group members.
- Some of the committees used the pre-conference session and first meeting to build the understanding of the topic before asking for input. This could be a good model for next year.
- CSSS should invite members to commit to one or more of the multistate collaborative groups.
- The committees need to find ways for members who cannot travel to the conference to participate in the committee meetings.

Board Members

J. C. Aguilar - President	Matt Krehbiel – President Elect
Ellen Ebert – 3 rd Yr. Dir.	Sam Shaw – 1 st Yr. Dir.
Sean Elkins – 2 nd Yr. Dir.	Anita Bernhardt – Secretary
J Evans - Treasurer	Linda Jordan – Exec. Sec.

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- The groups would benefit from protocols and norms that can support the work.
- Brett offered the following comments.
 - The groups have made a promise, now they have to focus on delivering.
 - All committees have members and spectators. It is important to identify the core members.
 - This is important work and this is the right time for the work. The new standards offer an important opportunity to lead change.
 - In addition to the development and identification of tools for the organization, the work of the committees is valuable to CSSS because through the multistate collaborations we are building capacity.
 - This is a time to refine the charge of the committees.

Juan Carlos welcomed Sam Shaw, the new 1st Year Director to the Board.

Meetings – The Board will meet the first Tuesday of the month at 8:00 PM EST.

The Board retreat will be held on Saturday, August 2, 2014. The Board will meet in Atlanta at the Marriot Buckhead Conference Center. The primary goal for the retreat will be to set the agenda for the conference. Juan Carlos indicated that the primary goal of the Board during the 2014 – 15 Board cycle will be to support the success of the multistate collaborations and the development of CSSS leadership.

The Board will build a system of supports for new members including pairing new members with a mentor.

CSSS members can request updates to the membership information on the CSSS website by downloading and submitting the State Webpage Information Update at the bottom of the map on the [Members page](#). There is a link to make corrections for the information.

The Board will fill the co-chair of the Professional Learning Committee. The Board will contact CSSS members to fill the co-chair position of the Professional Learning Committee vacated as result of Sam Shaw being elected to the Board as 1st Year Director.

Sean made a motion to move into Executive Session. The motion was seconded by Ellen and unanimously approved.

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Anita made a motion to move out of Executive Session. The motion was seconded by Sean and unanimously approved.

Matt will send out an evaluation and links to conference documents this week.

The Board agreed that all co-chairs will use google forms for collecting survey information.

The Board agreed to review the Bylaws and operating policies as they have not been visited since 2004.

Juan Carlos made a motion to adjourn the meeting at 4:42 PM EST. The motion was seconded by Matt and passed unanimously.

Respectfully submitted,

Anita Bernhardt
Secretary, CSSS

Minutes from the CSSS Board meetings are available on the CSSS website
<http://www.csss-science.org/boardmeetings.shtml>

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