

# MINUTES

## **Council of State Science Supervisors**

## **Board Meeting**

**April 14, 2015**

**Board Members in Attendance:** Rachel Aazzerah (OR), Juan Carlos Aguilar (GA), CJ Evans (MO), Linda Jordan (TN), Matt Krehbiel (KS), Tiffany Neill (OK), and Sarah Young (UT).

**Minutes for the March 11, 2015** meeting were accepted online.

**Director of Operations Update-** Linda reported that all of our Chicago conference sponsors were sent personal thank you notes for their support this year. She was also happy to report that she has already acquired three event sponsors and a breakfast partner for the 2016 Nashville conference.

Linda also discussed that CSSS membership has been allotted up to 10 hours of programming at the NSTA Nashville conference (March 30- April 3, 2016). Linda will send out an email to the CSSS membership in regard to applying to present at the conference. The deadline is April 30, 2015 for conference proposals. Proposals will be subsequently reviewed by CSSS board members for approval to assign a session a slot. Members will be notified concerning session slot status by May 7, 2015.

The next CSSS conference will be held March 28-30, 2016 at the Hutton Hotel. Linda was able to amend the original contract with the Hutton Hotel to increase the number of rooms for CSSS to 40 rooms/night on March 27, 28, 29 and to 21 rooms available on March 30.

Sarah made a motion to approve the amendment of the number of rooms at the Hutton for the 2016 CSSS conference. The motion was seconded by Juan-Carlos and passed unanimously.

**PAEMST Contract-** Linda participated in a PAEMST phone call on April 6, 2015 in which she reviewed the state coordinator list. Linda stated that there is a new power point available to assist new state coordinators.

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**CSSS Webpage-** Linda discussed that the members' page of the CSSS webpage needs to be updated. It seems as though San Antonio was the last meeting that presentations from the annual conference were posted.

**Treasures Update-** CJ reviewed the budget from the Chicago Conference and stated that after expenses CSSS made approximately \$13,000 from the conference. CJ stated that she will follow up with a couple of outstanding speaker reimbursements.

**Dues-** CJ will send out another announcement to members who have not paid their 2015 dues on April 15, 2015. May 1, 2015 is the deadline for membership and after that date CJ will send an updated membership list to Peter McLaren so that he can remove them from the CSSS listserv.

**CSSS Swag-** Linda discussed that we have the funds in order to purchase CSSS lapel pins for our members. Linda and CJ discussed the need for CSSS banners that can be used at the annual conference each year. Matt mentioned the idea of ordering sustainable name tags, in which the nametag expense would be taken out of the members' dues money.

Tiffany made a motion to order 300 lapel pins and to allocate \$525 for this expense. The motion was amended by Matt to include the \$20 shipping cost for a total of \$545. The amended motion was seconded by Juan Carlos and passed unanimously.

Matt made a motion to purchase two CSSS banners to be used at conferences and to allocate funds for this purchase to not exceed \$400.00. The motion was seconded by Rachel and passed unanimously.

The request for sustainable name tags made by Matt was tabled until the next board meeting.

**Board Retreat-** The board retreat is tentatively set for August 1-2, 2015 in Kansas City, KS.

**BCSSE-** Matt discussed a professional development grant opportunity with the National Science Teachers Association and NASA to assist with the alignment of the NASA Science Mission Directorate (SMD) with the Next Generation Science Standards. The funding from this grant would allow for CSSS to come together as an organization at least one time per year in addition to the annual fall conference so that we can continue to build state leadership in science education.

Juan Carlos made a motion for CSSS to provide the National Science Teachers Association (NSTA) and the University Corporation for Atmospheric Research (UCAR)

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with a letter of support for their proposal titled **Building an Integrated National Footprint for NASA SMD Education to Effectively Meet the Needs of Educators at All Levels** that they plan to submit in response to a NASA Science Mission Directorate (SMD) Cooperative Agreement Notice. The motion was seconded by Sarah and passed unanimously.

**2014 CSSS Conference Survey-** Sarah sent each board member the survey feedback from the Chicago conference to review. Further discussion around the survey was tabled until the next board meeting.

Matt made a motion to move into executive session. The motion was seconded by Rachel and approved unanimously.

Matt made a motion to move out of executive session. The motion was seconded by Juan Carlos.

Juan Carlos made a motion to extend an invitation to Ann Reid and Brian Reiser to join CSSS as affiliate members. The motion was seconded by Sarah and passed unanimously.

Tiffany made a motion to adjourn the meeting. The motion was seconded by Juan Carlos and passed unanimously.

**Future Board Conference Call-** May 12, 2015 (7:00-8:00 PM CT)

Respectfully submitted,

Rachel Aazzerah  
Secretary, CSSS

Minutes from the CSSS Board meetings are available on the CSSS website  
<http://www.csss-science.org/boardmeetings.shtml>

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