

# Council of State Science Supervisors Board Meeting Minutes

## May 9, 2017

**Board Members in Attendance:** Ellen Ebert (WA), CJ Evans (MO), Tiffany Neill (OK), Doug Paulson (MN), Sean Elkins (KY), Megan Schrauben (MI), Sam Shaw (SD) and Shari Templeton (ME)

President Neill called the meeting to order at 5:00 p.m. (CT)

### President's Update - BOSE:

- Tiffany was invited to speak to the Board on Science Education, Updating [America's Lab Report Meeting 1](#) to provide input as a representative of CSSS.

### President's Update - other:

- Achieve has submitted a grant application to bring **all** states together with an intent to build capacity for teacher leaders.

### Director of Operations Applicants:

- Doug moved to enter executive session. Megan seconded. All in favor.
- Sean moved to exit executive session. Ellen seconded. All in favor.

### ACESSE Update:

- Tiffany attended the NARST Annual Conference in San Antonio and presented research regarding the ACESSE. ACESSE may be able to coordinate some of its' resources with other researchers.
- In November, teams of up to 3 people for all 50 states will convene around use of the ACESSE resources.
- Doug expressed a need to be sensitive to the time out of office that state level members may experience with upcoming meeting opportunities.
- Sam spoke about the value of virtual meetings recently held with a few of the states participating directly with ACESSE. The meetings allowed states to determine focal areas for practical measure assessments that corresponded with the professional development they would be providing in the coming months in their own states. The measures would serve as surveys that PD providers can administer before and after a PD session. Once the practical measure assessments are developed and implemented, comparisons across states can be made to better evaluate the effectiveness of the PD being provided and the impact of the ACESSE work.
- The pre/post surveys will also be made available to **all** states.

- The “Cultural Formative Assessment” module will be released soon.
- ACESSE Practice webinars have been made available to the full membership.

### **NSTA Regional and National Conferences:**

- The structure of the 10 hours of programming CSSS offers at the NSTA National Conference was discussed. Longer workshop blocks, inclusion of a Professional Learning Institute, or a concentrated series immediately following the CSSS annual conference were all ideas that were discussed. The Board also discussed selecting a unifying theme for the 10 hours.
- The deadline for submissions are May 16<sup>th</sup>.
- Regional NSTA session discussion are tabled until the June CSSS Board meeting.

### **Conference Planning:**

- Amanda is getting ready to close the post-conference survey.
- Sean suggested getting out a pre-conference communiqué regarding guidance for next year’s conference. He would like to get input from the general membership before getting too far into the planning.
- A few questions that emerged were:
  - How do we structure meaningful collaborative time?
  - Where do we find the time to allow unique partnerships to occur?

### **Standard Operating Procedures for Web Conferences:**

- Lizette Burks (KS) will coordinate a webinar schedule for the coming year.
- Sam raised the concern about the need to broaden the leadership posts beyond co-chairs.

### **Website Update:**

- Doug provided an update on the new CSSS website and stated that it is very close to going live as final checks are underway.

### **Treasurer’s Report:**

- The 1<sup>st</sup> quarter payment to IRS has been made.
- The incorporation fee is due soon.

### **Other:**

- Board members are asked to complete any updates to the policy handbook prior to the June meeting.

- Tom Keller sent Tiffany a few items that represent historical aspects of CSSS for the collection of items Tiffany requested at the CSSS meeting in L.A.

*Sean made a motion to adjourn the meeting at 6:40 p.m. (CT) Ellen seconded. The vote was unanimous.*