

# MINUTES

## **Council of State Science Supervisors**

## **Board Meeting**

**June 3, 2014**

**Board Members in Attendance:** Juan Carlos Aguilar (GA), Anita Bernhardt (ME), Ellen Ebert (WA), CJ Evans (MO), Linda Jordan (TN), Matt Krehbiel (KS), and Sam Shaw (SD).

**Minutes for the May 6, 2014 meeting** were accepted online.

**BCSSE Update** – Achieve will send a contract to CSSS this week for the BCSSE meeting. CSSS will not pay any BCSSE travel expenses in advance.

Anita made a motion to accept the contracts for Brett Moulding and Nicole Paulson to support the delivery of the BCSSE meeting in Denver. The motion was seconded by Matt and passed unanimously.

**Chicago Conference** Linda shared a hotel proposal for the NSTA Conference in Chicago (2016). Linda will work with the hotel to develop a contract for consideration at the August CSSS Board retreat.

Linda shared information about Presidential Awards. Applications are closed and State Coordinators are beginning the state level review process. The Board will incorporate new PAEMST responsibilities into the contract for the Executive Secretary at the August retreat.

**Treasurer's Report** – CJ presented a budget report. Funds from NSF have been received and CJ requested a vote on the budget. Anita made a motion to approve the 2014 CSSS budget. The motion was seconded by Ellen and passed unanimously.

**2013 CSSS Conference** - CJ reported that expenses for the 2014 CSSS conference totaled \$10,388.65 with 108 participants. Matt's online survey generated positive feedback about the conference, particularly related to the use of time for subcommittee work groups.

CJ sent a second reminder to individuals who have not yet paid their 2014 dues. All members should pay dues by June 15 or they will be removed from the listserv.

### **Board Members**

J. C. Aguilar - President	Matt Krehbiel – President Elect
Ellen Ebert – 3 <sup>rd</sup> Yr. Dir.	Sam Shaw – 1 <sup>st</sup> Yr. Dir.
Sean Elkins – 2 <sup>nd</sup> Yr. Dir.	Anita Bernhardt – Secretary
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Regional Conferences – Individuals interested in hosting meetings at regional NSTA events should contact Linda Jordan at [jordan.linda1212@GMAIL.COM](mailto:jordan.linda1212@GMAIL.COM)

Matt and Ellen will use the evaluation information from the 2013 CSSS Conference to inform the development of the agenda for the 2014 conference.

Juan Carlos agreed to be a mentor for a new member of CSSS.

The Board agreed that monthly board meetings will take place on the second Tuesday of the month at 8:00 PM EST.

Matt made a motion to adjourn the meeting at 8:50 PM EST. The motion was seconded by Ellen and passed unanimously.

Respectfully submitted,

Anita Bernhardt  
Secretary, CSSS

Minutes from the CSSS Board meetings are available on the CSSS website <http://www.csss-science.org/boardmeetings.shtml>

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<b>APPROVED BUDGET</b>	
<b>INCOME</b>	
Base for PAEMST execution	\$37,793.97
Conference registration	\$12,375.00
Dues	\$2,200.00
Bank saving account interest	\$200.00
<b>Total Income</b>	<b>\$52,568.97</b>
<b>EXPENSES</b>	
<b>Board of Directors</b>	
Board meetings	\$19,800.00
Conference calls	\$750.00
President's travel	\$900.00
Tri Coalition meet/dues	\$800.00
Survey monkey	\$200.00
Regional meetings	\$300.00
Business Cards	\$70.00
<b>Sub Total</b>	<b>\$22,820.00</b>
<b>Office Expenses</b>	
IRS taxes	\$2,019.60
Tax preparation	\$1,720.00
Incorporation fee	\$25.00
Office supplies	\$300.00
Executive secretary salary	\$4,432.80
Treasurer's salary	\$7,757.40
Liability insurance	\$1,500.00
<b>Sub Total</b>	<b>\$17,754.80</b>
<b>Conference</b>	
AV	\$2,500.00
Catering	\$3,000.00
Conference Box	\$0.00
Conference calls	\$100.00
Trophies	\$1,000.00
Rental car, Aquarium	\$0.00
Speakers	\$2,400.00
Copying	\$150.00
<b>Sub Total</b>	<b>\$9,150.00</b>
<b>Total Expenses</b>	<b>\$49,724.80</b>
<b>Profit/(Loss)</b>	<b>\$2,844.17</b>

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