

Council of State Science Supervisors

Board Meeting Annual Retreat

August 1, 2015

Board Members: Matt Krehbiel (KS-President), Juan Carlos Aguilar (GA-Past President), Sarah Young (UT-3rd Year Board Member), Sam Shaw (SD-2nd Year Board Member), Tiffany Neill (OK-1st Year Board Member), Rachel Aazzerah (OR-Secretary), Linda Jordan (TN-Director of Operations) and C.J. Evans (MO-Treasurer)

Welcome by President Matt Krehbiel

Building Capacity in State Science Education (BCSSE) Reflections-

The CSSS Board reflected on the BCSSE work and discussed how this work can be reconfigured to address the new needs of all states.

CSSS Committee Reflections

Discussion took place on the work of the committees with the CSSS Board looking for ways to incentivize more members to participate.

Idea: Sunday night have a time in which all inclusive-new and existing members are able to network before the start of the conference. Have the committee co-chairs attend to learn more about each of the committees. Build leadership around these events and have other members than board members give expertise to broaden the base.

Committee Reports

The Board visited the work of each committee in regard to when they were first convened to make sure that they are still meeting the needs of the organization.

Technology and Digital Communications Committee The technology committee has been engaged in a conversation around the redevelopment of the website for CSSS. Currently, our website is hosted for free by Utah Educator Network (provide technology infrastructure for Utah SD). Sarah shared proposed costs and development updates that have been researched to address the needs to assist our members with what they need (Development Costs, Design Costs (branding), Programming, Content Migration, Testing and Hosting).

Depending on the options selected by the CS3 board members, the funding request ranges from \$2,600 to \$11,800 for development with additional annual hosting fees.

Juan Carlos plans to contact each of the committees in the next few months. Tiffany will also get the invitations so that this process can move forward.

Access and Equity Committee

Is interested in developing a different structure for their committee. How can equity be infused within the other committees? How do we make equity vital in each state and promote strong science education for all students

Science Across the Curriculum Committee

Focus to be around elementary science education, and to partner with NSTA with Kathy Renfrew's work.

Science Assessment Committee

Had a WebEx on July 1, 2015 that was helpful to collect what the members would like to focus on this next year. The committee now has three sub-committees (Assessment Systems, 3-dimensional Assessment Tasks and 3-Dimensional Scoring Rubrics) that members are able to join and work together on products.

Professional Learning Committee

We are looking to develop partnerships with Phil Bell and Bill Penuel to develop the research base to apply for a grant.

The Board will create a page on our webpage for the committees to post products of their work from each of the committees.

Finances

The CSSS Financial Report was given by CJ Evans and a copy of this report will be published with the board retreat minutes. Conference registrations were up and memberships were comparable.

Linda discussed that she had been requested to present about PAEMST at the NSTA fall regional conferences and requested funding in order to do so.

Sarah made the motion to amend the CSSS 2015 budget to be flexible for the line item (Tri Coalition/dues) to include travel expenses for PAEMST presentations and for the president. Juan Carlos seconded. Passed 6-0.

2016 CSSS Annual Conference

The theme of the 2016 Annual Conference will be Three Dimensional Professional Learning and will be held March 28-30, 2016 in Nashville, TN. The conference will be held at the Hutton Hotel 1808 West End Ave Nashville TN 37203: 615-340-9333. Registration and hotel information will be sent out by Linda shortly.

Sponsors- Linda went over all of the sponsorship options for the 2016 Annual Conference)

Sarah will work with Linda in regard to the logistics of the 2016 Annual Meeting.

Sam made a motion that the technology committee pursues proposals for a redesign of the CS3 website. The RFP needs to include:

- 1. Technology committee chairs working with the developer remotely.***
- 2. Design costs for graphic design work and branding to include custom development of images and graphics.***
- 3. Programming of the platform to allow for both collaboration spaces and content editing interfaces for CS3 leadership.***
- 4. Content migration as defined by the technology committee chairs harvested by the developer.***
- 5. Hosting fees on an annual basis.***

Seconded by Sarah

Passed 6-0

Matt made the motion that the CS3 annual budget be amended to create a line item dedicated for funding project proposals that brings CS3 members face-to-face to develop/enhance solutions of existing problems of practice within their states. This lined will be funded at the rate of \$15,000 per year contingent to available funding. In the initial year, this fund will support up to 3 projects (up to \$5,000 per project), but unused funds will carry over to the following year funding opportunity and the amount of funding per project and the number of projects that will be funded will be revisited at the annual Board retreat. The CS3 Board will release an RFP that describes the criteria for the selection of proposals.

Seconded by Sarah

Passed 6-0

The President has requested that the first year director serve as the mentorship coordinator. The membership coordinator will assist new members to become acquainted with our organization and with their new position at the state department. The membership coordinator will also contact members to help them prepare to attend their first annual CSSS conference. Tiffany Neill of Oklahoma, will serve as the first membership coordinator.

Other Business

Invitation to NSTA representative (Kelly Price) to attend our CSSS Board meetings. Kelly was invited, but was unable to attend at this time. NSTA representative also need to be invited to our monthly board meeting calls.

Elections- President Elect and 1st Year Director

Juan Carlos will be the chair of the nominating committee.

Tiffany made the motion to adjourn at 4:20 p.m. CT. Matt seconded. Motion carried 6-0.

Respectfully submitted,

Rachel Aazzerah

CSSS Secretary