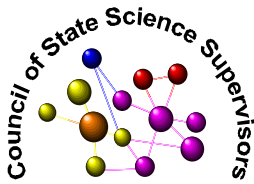


# MINUTES



## *Council of State Science Supervisors Board Meeting*

**September 13, 2012**

**Board Members in Attendance:** Anita Bernhardt, Jake Foster, C.J. Evans, Peter McLaren, Richard Vineyard.

### **Approval of Minutes from August 6, 2011 Board Retreat**

- A motion was made by Jake and seconded by Richard to approve the minutes from the August 6, 2011 Board Retreat. Future Board minutes will be sent out electronically to Board members for approval. Following acceptance of the minutes by the Board, the Secretary will send the minutes out on the membership listserv.

### **Old Business**

- Peter will draft an email to members regarding NSTA meeting space at the regional conferences.
- Anita will follow up with the MLTI staff at the Maine DOE to determine the feasibility of a “live chat” for the conference.

**Executive Secretary’s Report** – No executive secretary’s report.

### **Treasurer’s Report**

- CJ is keeping track of the Building Capacity Conference in Nashville including funds coming into CSSS and checks being written. Air travel for CSSS members attending the Nashville event will be reimbursed after the conference. Current projections bring us in under budget for this event. Peter will share the spreadsheet of air travel expenses with the Board.
- C.J.’s husband (Jack) said that it would possible to use the 240-person router at the Indianapolis conference to provide wireless connection for participants. Use of the router will require that we determine the hotel’s bandwidth and find out what they would charge for the use of the router.
- C.J. will add a separate line in the CSSS financial statement for the \$220,000 of sustainability funds for CSSS and PAEMST.
- NSF/Macro/CSSS/ASSM Conference Call– NSF/Macro posed several questions about PAEMST for consideration and feedback by the CSSS and ASSM Boards. The questions and feedback follow.

### **Board Members**

Peter McLaren - President __	Richard Vineyard – Past President (Acting) __
Jake Foster - 3 <sup>rd</sup> Yr Dir __	Cheryl Kleckner – 2 <sup>nd</sup> Yr Dir __
J. C. Aguilar – 1 <sup>st</sup> year Dir. __	Anita Bernhardt – Secretary __
J Evans - Treasurer __	Linda Jordan – Exec. Sec. __

# MINUTES

- NSF proposed that PAEMST awardees be referred to by the year that the awardee receives the award rather than by the year of their application. This would be done to alleviate the confusion that is happening due to the large time gaps between the application and the award. The Board agreed that NSF could alleviate confusion by consistency in the scheduling of the awards year.
- NSF proposed a two-part application process. In this proposal videotaping would be a requirement only after the applicant has been identified as a state finalist. The Board disagreed, noting that the videotapes provide critical information needed to select state finalists.
- NSF proposed requiring representation from multiple states on state level review panels. The Board suggested that NSF pilot this with a group of states.
- NSF proposed having two Awardees from a state for either Mathematics or Science in years when there is no awardee in either Mathematics or Science. The Board suggested that NSF should continue to identify up to one awardee each for Mathematics and Science even if this means that there are fewer than 108 awardees each award cycle.
- NSF proposed that applicants be allowed to use videotapes from previous application cycles. The Board suggested that the video component of an application should be recorded during the school year of the application cycle.
- NSF proposed sharing information about the PAEMST program with PAEMST coordinators via webinars. The Board agreed that webinars could be used to deliver information about the coordination of the PAEMST program and that the information should be presented in a series of webinars that are recorded.

**Evolution White Paper Update** – Richard reported that work on the white paper is advancing. At present document is likely to contain multiple parts including a section on policy.

**Indianapolis Conference** – Jake reported that Indianapolis conference committee, which includes Juan Carlos Aguillar, Cheryl Kleckner, Jennie Hicks, Irene Pickard, and Linda Jordan has met once. At the meeting they brainstormed possible sessions for the conference and discussed how to make connections between the Building Capacity Conference in Nashville and the Indianapolis Meeting. The group is still deciding on the location of the meeting. They will look for a location that will be convenient to events such as NSELA reception. The committee is also exploring the possibility of some coordination

## Board Members

Peter McLaren - President __	Richard Vineyard – Past President (Acting) __
Jake Foster - 3 <sup>rd</sup> Yr Dir __	Cheryl Kleckner – 2 <sup>nd</sup> Yr Dir __
J. C. Aguilar – 1 <sup>st</sup> year Dir. __	Anita Bernhardt – Secretary __
J Evans - Treasurer __	Linda Jordan – Exec. Sec. __

# MINUTES

with members of NARST. The committee's next meeting will take place on September 21, 2011 via conference call.

## Executive Session

Motion made by Richard and seconded by Jake to adjourn the meeting at 8:10 PM. Motion approved unanimously.

Respectfully submitted.  
Anita Bernhardt, CSSS Secretary

## Board Members

Peter McLaren - President __	Richard Vineyard - Past President (Acting) __
Jake Foster - 3 <sup>rd</sup> Yr Dir __	Cheryl Kleckner - 2 <sup>nd</sup> Yr Dir __
J. C. Aguilar - 1 <sup>st</sup> year Dir. __	Anita Bernhardt - Secretary __
J Evans - Treasurer __	Linda Jordan - Exec. Sec. __