

# MINUTES

## **Council of State Science Supervisors**

## **Board Meeting**

**November 12, 2013**

**Board Members in Attendance:** Juan Carlos Aguilar (GA), Anita Bernhardt (ME), Ellen Ebert (WA), Peter McLaren (RI), CJ Evans (MO), Sean Elkins (KY), and Matt Krehbiel (KS)

**October Board Minutes:** The Board approved the October minutes online.

**Treasurer's Report** – C.J. Evans reported that NSF awarded Booz-Allen Hamilton the PAEMST contract. The PAEMST website has been migrated to the new vendor. CJ sent CSSS' PAEMST scope of work, deliverables and budget to NSF. ASSM delivered similar materials. NSF will inform CSSS whether our organization will be contracting directly with NSF or as a subcontractor to Booz-Allen Hamilton. Coordinators are cautioned not to spend funds until CSSS is under contract with either NSF or Booz-Allen Hamilton.

And . . . the Board agreed that CJ is a classy St. Louis fan!

**Executive Secretary Report** – No report.

### **New Business**

**2014 BCSSE Update**– Peter reported that that a group of CSSS past presidents met to discuss the possibility of convening another BCSSE meeting. Peter will write a letter to begin fundraising conversations. Matt will follow up with possible funders in Kansas.

**Affiliate membership request** - Peter made a motion to accept the request for membership of Christopher Roe (CA) to CSSS. The motion was seconded by Sean and unanimously approved.

**2014 Conference Update** - Matt reported that Sam Shaw (ND), John Olsen (MN), Tiffany Neill (OK) and Sarah Young (UT) have all agreed to run breakout sessions during the 2014 Conference and to coordinate conversations prior to the

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conference. Matt is waiting on a response from one additional member to serve as a group coordinator and is looking for a CSSS member to coordinate an equity breakout session. Each group will include a Board liaison. JC and Matt will develop a charge for the groups. The first order of business for each group will be to fine tune the charge and submit their revised charge to the Board. Bill Penuel and several of his colleagues will co-facilitate some of the sessions.

The Board anticipates having a draft 2014 conference agenda for the membership by January 1, 2014.

Juan Carlos presented a budget for 2014 -2015 to the Board. The Board will consider the budget during the December Board meeting.

Juan Carlos made a motion to authorize Matt to expend up to \$2400 to cover travel and/or lodging costs for presenters for the 2014 conference. The motion was seconded by Sean and unanimously approved.

**Dues increases** - The board discussed an increase in CSSS membership dues. The increase would raise capital which would be used to attract and pay for conference speakers. The Board proposed dues increase of \$40 for 2014-2015 with an additional increase in the 2015-2016 year. Juan Carlos will solicit feedback from the membership. The Board will consider the issue during the December Board meeting.

**Board Request** - Juan Carlos shared a request from Al Byers with the Board. Al requested that the Board distribute information to the CSSS membership. Board members will review Al's request and will provide JC with input regarding sharing this.

**Nomination Committee** - Peter will convene a nomination committee. This year the membership will elect a 1<sup>st</sup> Year Director and President Elect.

**Lifetime memberships** - Peter shared Tom Keller's proposal to honor CSSS state members with lifetime memberships. The Board discussed whether lifetime members needed to have been CSSS state level members. The Board discussed the possibility of instituting certificates of recognition for members who have contributed to the organization but are not members. The Board will take up the discussion of a lifetime membership at the December meeting.

**Thank you** - Ellen thanked the Board for making space and refreshments available for the regional NSTA meeting in WA.

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Anita made a motion to adjourn at 8:35 PM. The motion was seconded by Juan Carlos and unanimously approved.

Respectfully submitted,

Anita Bernhardt  
Secretary, CSSS

Minutes from the CSSS Board meetings are available on the CSSS website  
<http://www.csss-science.org/boardmeetings.shtml>

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