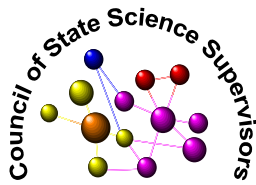


# MINUTES



## ***Council of State Science Supervisors Board Meeting***

**November 15, 2011**

**Board Members in Attendance:** Jake Foster, Peter McLaren, Cheryl Kleckner, CJ Evans, Linda Jordan,

### **Old Business**

Minutes of 10-11-11 Board Conference Call approved via email.

### **Executive Secretary's Report -**

Linda has lined up sponsor for the Indiana State Museum evening event during the March Annual Conference (est. \$4000). Linda will email Jenny and contact the sponsor to coordinate next steps.

Linda has shared a list of committed sponsors with CSSS Board members. A few sponsors are still uncommitted due to timing of when they can commit.

### **Treasurer's Report -**

CJ presented the monthly report for the Board. There was discussion regarding the TN attendees who have not yet submitted for reimbursement for BCSSE event, even after follow up by CJ. Peter noted that the time allowed for individual to make a reimbursement claim should end soon. No action or vote taken.

### **New Business**

- BCSSE Raleigh Update - Peter provided an overview of states expected to attend the event and the total number of attendees. Current responses project that approximately 40 states will be represented. No action or vote taken.
- Conference Update - Jake provided an overview of the draft agenda. Given the evolving nature of the February North Carolina event, the goal has been to maintain flexibility in the March agenda. The Board discussion of Jake's draft agenda resulted in two recommendations: 1. Continue to pursue collaboration with NARST and promote discussions of possible partnerships; and 2. Incorporate

### **Board Members**

Peter McLaren - President __	Richard Vineyard - Past President (Acting) __
Jake Foster - 3 <sup>rd</sup> Yr Dir __	Cheryl Kleckner - 2 <sup>nd</sup> Yr Dir __
J. C. Aguilar - 1 <sup>st</sup> year Dir. __	Anita Bernhardt - Secretary __
J Evans - Treasurer __	Linda Jordan - Exec. Sec. __

# MINUTES

Cubers who will be at NC event into the March IN conference agenda to continue the work and engage others in the BCSSE effort.

Jake will develop a draft agenda for the March IN meeting for the next Board conference call; it should be ready to send to the membership soon after.

The planning committee will meet by conference call to finalize the agenda structure, session descriptions, and brainstorm possible presenters.

The Board agreed on JW Marriot as the venue for the annual conference. This is also the conference hotel for NARST and NSELA. The location choice will allow the organizations and their memberships to interact during the conference.

Linda will look into costs for breaks. Registration fees will remain the same as last year (\$150/member; \$175/non-member).

No motion made, or vote taken.

- Report on Profile on Survey – Profile of a State Science Supervisor.

**Executive Session** – The Board met in executive session.

Respectfully submitted,

Jake Foster (CSSS Board Member) on behalf of Anita Bernhardt (Secretary)

## Board Members

Peter McLaren - President __	Richard Vineyard – Past President (Acting) __
Jake Foster - 3 <sup>rd</sup> Yr Dir __	Cheryl Kleckner – 2 <sup>nd</sup> Yr Dir __
J. C. Aguilar – 1 <sup>st</sup> year Dir. __	Anita Bernhardt – Secretary __
J Evans - Treasurer __	Linda Jordan – Exec. Sec. __